

# Scholarship Policy

#### Mission

Due West Robotics believes that every student should have the opportunity to participate, regardless of his/her family's financial situation. With the help of generous donors and sponsors, our goal is to provide a limited number of need-based scholarships each season to students who desire to be a part of our organization.

#### Available Scholarships

- Up to two need-based full scholarships
- Up to two need-based half scholarships

Scholarships cover team participation fees only. Travel and meal expenses that may occur during the season are not covered. Fundraising efforts from individual teams may help to defer additional costs.

## Eligibility Requirements

- Student meets eligibility for team participation
- Student resides in the Donalds/Due West area
- Student is self-motivated and desires to participate in Due West Robotics
- Student/Student's family must demonstrate significant financial need

# **Application Process**

- Submit a completed student scholarship application
- Submit the family's most recent IRS Form 1040
- Submit one recommendation letter from a teacher, pastor, or any individual other than a parent, guardian, or family member
- Completion of an application does not guarantee a scholarship or team participation
- Applications missing documents will not be reviewed
- Do not include additional documents
- Applications postmarked after the deadline will not be reviewed

### Selection and Notification

- The Scholarship Committee, comprised of Due West Robotics board members not serving as coaches, will meet to review applications. The Administrator will oversee the selection process.
- Selection criteria will include the following areas: demonstrated financial need, student application questions, and letter of recommendation. The committee has the right to consider other factors during the selection process.
- All applicant information will be kept confidential.
- Students selected for a scholarship will be notified by phone.
- Students not selected for a scholarship will be notified by email.
- The applicant and their guardian must sign and return the acceptance form by the date specified or the scholarship award will be forfeited and offered to the next eligible applicant.
- Donor information, if not given anonymously, will be made available to scholarship recipients to thank independently.